

## Profit &amp; Loss

January through December 2017

	<u>Jan - Dec 17</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
500 · Donations from foundations	
513 · Calgary Foundation	42,500.00
517 · Edmonton Foundation	53,600.00
534 · Suncor Energy Foundation	115,200.00
539 · AB Conservation Assoc	2,000.00
500 · Donations from foundations - Other	15,000.00
<b>Total 500 · Donations from foundations</b>	<u>228,300.00</u>
550 · Charitable donations	
557 · ConocoPhillips	30,000.00
<b>Total 550 · Charitable donations</b>	<u>30,000.00</u>
580 · Other Non Received Income	
579 · Expense repayment	1,458.80
583 · Fees for services	12,335.22
584 · Gifts from individuals	6,347.25
586 · Conference revenue	11,298.14
587 · Government of Alberta Grant	79,514.00
588 · MEC	6,232.00
589 · Grants	1,000.00
580 · Other Non Received Income - Other	2,500.00
<b>Total 580 · Other Non Received Income</b>	<u>120,685.41</u>
<b>Total Income</b>	<u>378,985.41</u>
<b>Expense</b>	
100 · Payroll Expenses	
101 · Executive Director Salary/Benef	104,942.78
102 · EE Program coordinator	56,007.12
103 · Education Director Salary	62,319.58
105 · Intern	3,641.29
106 · Donor Relations/Comm Associate	43,198.80
<b>Total 100 · Payroll Expenses</b>	<u>270,109.57</u>
110 · Contract labour	
118 · Other contractors	17,290.99
<b>Total 110 · Contract labour</b>	<u>17,290.99</u>
120 · Professional fees	
121 · Bookkeeping	2,741.88
123 · Administrative donation fee	17.50
120 · Professional fees - Other	205.00
<b>Total 120 · Professional fees</b>	<u>2,964.38</u>
130 · Website	
134 · Domain name registration	49.34
130 · Website - Other	897.18
<b>Total 130 · Website</b>	<u>946.52</u>
140 · Program expense	
141 · Program evaluation	150.00
140 · Program expense - Other	2,300.00
<b>Total 140 · Program expense</b>	<u>2,450.00</u>
150 · Insurance	
151 · Office insurance	2,025.00
<b>Total 150 · Insurance</b>	<u>2,025.00</u>
160 · Communications	
161 · Telephone (phone,fax,internet)	2,393.31

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January through December 2017

	<u>Jan - Dec 17</u>
163 · Cell phone	1,118.30
165 · Printing costs	481.36
166 · Learning management system	74.88
167 · Graphic design	646.00
169 · Advertising	10,296.64
<b>Total 160 · Communications</b>	<b>15,010.49</b>
170 · Meetings	
171 · Venue rental	7,048.91
172 · Capacity bldg, meals & accom	8,705.50
173 · Meeting & event-tvl subsidies	4,476.35
174 · Staff accommodations	1,116.15
175 · Staff meals	2,556.47
176 · Teacher substitution costs	943.21
<b>Total 170 · Meetings</b>	<b>24,846.59</b>
180 · Office cost	
181 · Photocopying & printing	1,119.32
182 · Office supplies	773.92
183 · Postage & courier	144.69
186 · Computer software	1,029.87
188 · Resource materials & membership	1,595.72
189 · Banking, interest & penalties	1,128.67
180 · Office cost - Other	3,437.60
<b>Total 180 · Office cost</b>	<b>9,229.79</b>
190 · Travel	
191 · Mileage	4,696.72
192 · Parking	663.69
193 · Flight	4,965.10
194 · Car rental	623.69
195 · Bus travel	999.05
197 · Fuel	153.16
<b>Total 190 · Travel</b>	<b>12,101.41</b>
200 · Staff professional development	
201 · Conference registration	268.27
<b>Total 200 · Staff professional development</b>	<b>268.27</b>
210 · Board expenses	
214 · Professional development	335.00
216 · Gifts to major donors	60.64
<b>Total 210 · Board expenses</b>	<b>395.64</b>
<b>Total Expense</b>	<b>357,638.65</b>
<b>Net Ordinary Income</b>	<b>21,346.76</b>
<b>Other Income/Expense</b>	
Other Income	
895 · Interest income/expense	2,064.87
<b>Total Other Income</b>	<b>2,064.87</b>
<b>Net Other Income</b>	<b>2,064.87</b>
<b>Net Income</b>	<b>23,411.63</b>

# Alberta Council for Environmental Education

## Balance Sheet

As of 31 December 2017

28/05/18

Accrual Basis

	31 Dec 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
10 · Royal bank	107,404.06
<b>Total Chequing/Savings</b>	107,404.06
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	228.07
<b>Total Accounts Receivable</b>	228.07
<b>Other Current Assets</b>	
20 · GIC investment	261,153.25
<b>Total Other Current Assets</b>	261,153.25
<b>Total Current Assets</b>	368,785.38
<b>TOTAL ASSETS</b>	<b>368,785.38</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
52 · Avion visa	563.35
<b>Total Credit Cards</b>	563.35
<b>Other Current Liabilities</b>	
60 · Payroll Liabilities	5,091.51
65 · GST/HST Payable	-5,889.92
<b>Total Other Current Liabilities</b>	-798.41
<b>Total Current Liabilities</b>	-235.06
<b>Total Liabilities</b>	-235.06
<b>Equity</b>	
80 · Organizational Reserve (1)	345,608.81
Net Income	23,411.63
<b>Total Equity</b>	369,020.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>368,785.38</b>



1 October 2018

To: Alberta Registries

**Re: 2017 Annual Return for our Society**

To whom it may concern:

This is to certify that we are members in good standing of the Alberta Council for Environmental Education, and that at our last Annual General Meeting we were appointed by the ACEE Board to review ACEE's Financial Statement for the 2017 Fiscal Year.

We have reviewed the Financial Statement of ACEE for the period January 1 to 31 December 2017, consisting of the attached Balance Sheet and Profit and Loss statements for that period. To help us with this review we also referred to the General Ledger generated by Manktelow and Company, the Chartered Accounting firm retained by ACEE to handle their books.

We recommend the approval of this Financial Statement as an accurate record of ACEE's finances during this period. Our signatures to that effect appear below.

Patrick Inglis, ACEE member

Date: October 1, 2018

Brent Andressen, ACEE member

Date: October 1, 2018

